

Please note that these requirements are specific to the FHSS college. The requirements for departments within FHSS may still vary. If the department and college requirements differ you will need to work with them to resolve it. FHSS does not have different requirements than the other colleges for the title page. To access the title page example use the "Sample Title Page" link on GradProg.

All text is typed in the same font and size as the rest of the paper. Font should be serif. There should be 1" margins on all 4 sides of the page.

The word "ABSTRACT" (capitalized and bolded) should begin one inch from the top edge of the page. A single spaced blank line should follow.

The title of your work on the abstract should match the title of your work on the title page (inverted pyramid format) with the exception of being single spaced on the abstract.

After a single spaced blank line, type your name (as it appears in the separated boxes in the publication details with appropriate punctuation). On the next line type the title of your department followed by ", Brigham Young University", and then on the next line type the full name of your degree (all single spaced). Center this section.

After a single spaced blank line, begin the double spaced body of the abstract. The paragraphs are not indented and are left-aligned. There is not a space in between paragraphs.

All students should ensure that the keywords are listed at the bottom of the abstract and that they are left aligned. The "k" in "keywords" is capitalized. Only keywords that are proper nouns are capitalized.

ABSTRACT

Outcomes and Therapeutic Alliances in Senior Citizens Served in a Community Mental Health Setting

David A. Hill
Department of Psychology, Brigham Young University
Doctor of Philosophy

The abstract is a summary of the work with emphasis on the findings of the study. It must be double spaced and must match the same font and size as the rest of the work. It should also be flush left and not indented. The abstract precedes the optional acknowledgements page and the body of the work.

This is where a second paragraph begins if applicable.

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Keywords: mental health, senior citizens, therapeutic alliances

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All text is typed in the same font and size as the rest of the work. There should be 1" margins on all 4 sides of the page. All text on this page is double spaced.

The word "ACKNOWLEDGEMENTS" (bolded) should begin one inch from the top edge of the paper.

On the next line down, the text of the acknowledgements begins. Each paragraph is left-aligned with the first line indented.

ACKNOWLEDGEMENTS

This page is optional. Students may use the acknowledgments page to express appreciation for the committee members, friends, or family who provided assistance in research, writing, or technical aspects of the dissertation, thesis, or selected project. Acknowledgments should be simple and in good taste.

This is where a second paragraph begins if applicable.

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TABLE OF CONTENTS

All text is typed in the same font and size as the rest of the work. There should be 1” margins on all 4 sides of the page.

Should be double spaced and include links to the correct pages in the document.

Should have a page number flush right at the top of the page written as a roman numeral.

“TABLE OF CONTENTS” (bolded) should be at the top of the page.

Needs to include the title page, abstract, acknowledgements, list of tables, and list of figures. (Note: bookmarks also require inclusion of all preliminary pages. In general, if it is in the table of contents, it should be bookmarked and vice versa).

There should not be numbers in front of the headings listed on the table of contents. For example, “1. TITLE PAGE i” is incorrect, but “TITLE PAGE i” is correct.

The first page of your text should be listed as the title of the ETD. Page numbering starts over on the first page of the text and is written in Arabic numerals in the text and on the table of contents.

Student’s table of contents may be formatted differently than this sample. That is acceptable as long as formatting remains consistent throughout the table of contents, list of tables, and list of figures. Formatting also still needs to meet the requirements discussed above.

TITLE PAGE.....	i
ABSTRACT	ii
ACKNOWLEDGEMENTS.....	iii
TABLE OF CONTENTS	iv
LIST OF FIGURES	vi
LIST OF TABLES.....	vii
Outcomes and Therapeutic Alliances in Senior Citizens	
Served in a Community Mental Health Setting	1
HydroShare Hydrologic and GeoSpatial Data Services	9
Data Services Framework.....	9
Data Services Implementation.....	11
HydroShare Web Services Manager.....	18
Web Services Manager Design.....	18
Web Services Manager Implementation.....	20
GeoServer	21
GeoServer Background	21
GeoServer Implementation.....	22
Water Data Server	22

Applications and Use Cases.....	38
Geographic Information System Interoperability.....	38
Jupyter Notebook	41
HydroShare Jupyter Notebook Server.....	41
Time Series Data Viewer Notebook.....	42
HydroShare Data Viewer App	44
Previous Work: HydroShare GIS and the Data Series Viewer	44
HydroShare Data Viewer Design.....	45
HydroShare Time Series Manager App	49
Conclusion	52
References.....	54
Appendix A. HydroShare Data Services Installation.....	58
Web Services Manager Installation.....	58
GeoServer Installation.....	59
Water Data Server Installation	60
Appendix B. Application User Documentation	62
HydroShare Data Viewer User Instructions.....	62
HydroShare Time Series Manager User Instructions.....	63

Please note that these requirements are specific to the FHSS college. The requirements for departments within FHSS may still vary. If the department and college requirements differ you will need to work with them to resolve it.

LIST OF FIGURES

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Student's list of figures may be formatted differently than this sample. That is acceptable as long as formatting remains consistent throughout the table of contents, list of tables, and list of figures. Formatting should also still meet the requirements discussed above.

Figure 1-1: Depth to Water Table at Well 374134113085901 near Cedar City, UT	3
Figure 2-1: View of Utah Aquifers in Groundwater Level Mapping Tool.....	8
Figure 2-2: Time Series View in Groundwater Level Mapping Tool	9
Figure 2-3: Depth to Water Table in Beryl-Enterprise Aquifer in December, 1949	10
Figure 2-4: Depth to Water Table in Beryl-Enterprise Aquifer in December, 2014	10
Figure 2-5: Drawdown from December, 1944 to 2014 in Beryl- Enterprise Aquifer.....	11
Figure 2-6: Aquifer Storage Curve for Beryl-Enterprise Aquifer	11
Figure 2-7: Inconsistent Sampling Rate at Well 374248113075201 near Cedar City, UT	12
Figure 2-8: Example PCHIP Interpolation.....	13
Figure 2-9: Resampled Values Obtained from PCHIP Interpolation	14
Figure 2-10: Correlation between Wells in the Cedar Valley Aquifer	15

All text is typed in the same font and size as the rest of the work. There should be 1" margins on all 4 sides of the page.

Should all be double spaced and include links to the correct pages in the document.

Should have a page number flush right at the top of the page written as a roman numeral.

Student's list of tables may be formatted differently than this sample. That is acceptable as long as formatting remains consistent throughout the table of contents, list of tables, and list of figures. Formatting should also still meet the requirements discussed above.

If there is also a preface, it should follow the same formatting requirements as the rest of the document and should be placed before the introduction and after the list of figure/tables.

LIST OF TABLES

Table 3-1: RMSE Values for Time Series Prediction for Ten Wells in Cedar Valley Aquifer.....	48
Table 3-2: Error Values for MLR Estimate Compared to Kriging Estimate for Ten Wells in Cedar Valley Aquifer	49
Table 3-3: Map IDs for 5 Wells Wells in Cedar Valley Aquifer	50
Table 3-4: RMSE Values for ELM Time Series Prediction for Five Wells in Cedar Valley Aquifer.....	55
Table 3-5: NRMSE Values for ELM Time Series Prediction for Five Wells in Cedar Valley Aquifer.....	55
Table 3-6: NRMSE Values for ELM Time Series Prediction for Ten Wells in Beryl Enterprise Aquifer	59
Table 3-7: NRMSE Values for Time Series Models in the Ogallala Aquifer.....	68
Table 3-8: Mean and Median Absolute Percent Error for 417 Wells in the Ogallala Aquifer	72

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Page numbers start over on the first page of the text and are written as Arabic numerals beginning on this page and continuing through the rest of the text. Page numbers should still be flush right at the top of the page.

The document title should be bolded at the top of the page. It does not have to be in inverted pyramid format as long as it is double spaced. (Note: inverted pyramid format is still required on the title page and abstract if the title is longer than 1

Outcomes and Therapeutic Alliances in Senior

Citizens Served in a Community

Mental Health Setting

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References

Should all be double spaced and include links to the correct pages in the document.

Should have a page number flush right at the top of the page written as an Arabic numeral.

"References" needs to be bolded.

Style guidelines in the references should match the style guidelines used in the rest of the document.

Citations should be typed in this section with hyperlinks and

should adhere to the most current relevant style guidelines the student

is using.

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